

Follow the steps below to access your student's online medical record:

- Activate your [myCollegiate parent portal account](#) per the instructions in the welcome email that you received from our Technology Department upon enrollment.
- Login to [myCollegiate](#) available on the blue banner at <https://louisvillecollegiate.org/>
If you have forgotten your username or password, you can request a reset [here](#).
If you have not activated your account and cannot locate your welcome email or cannot complete a password reset using the link above, please contact jcasal@louisvillecollegiate.org
- You will see a gold, button link for Magnus Health on the right side of the page. Clicking this link will direct you to re-enter your username and password (the same credentials used for myCollegiate login). You will then be routed to the "Front Desk" in your student's medical record.
- All "To Do List" items are personalized for each student based on grade level and State Regulations. Please complete all of the Emergency Care information and medical requirements on your "To Do List" for each student by answering online questions and submitting documents directly to Magnus Health via direct upload/scan, fax, or postal mail. Please do not send any paper forms to the school.
- Questions or Problems?
If you are having difficulty navigating the Magnus system, entering data online, or downloading the hard copy covers sheets and forms, or if you have any other questions, please contact customer support at Magnus Health SMR by phone at 877.461.6831 or by email at service@magnushealthportal.com.