

LOWER SCHOOL LEARNING SPECIALIST
LOUISVILLE COLLEGIATE SCHOOL

REPORTS TO:

Director of CLA

PRIMARY RESPONSIBILITIES - Working closely with Lower School teachers and the Director of the CLA, they will provide support and/or enrichment to participating students. This is a full-time position for the ten-month academic year.

- Provide engaging, creative and adaptive support or enrichment to CLA students using a variety of research-based instructional and learning strategies to complement existing curricula
- Work collaboratively with the Director of the CLA, grade level teachers, and Head of Lower School to set goals for students in the CLA
- Utilize knowledge of learning differences to determine most appropriate teaching strategies to meet every student's unique learning needs
- Maintain accurate records of strategies implemented and document individual progress towards goal
- Develop effective communication strategy for sharing progress with homeroom teachers
- Assist with identification process and student referral
- Organize lesson plans in a timely manner
- Attend grade level meetings to provide and receive reports on students
- Clearly and effectively communicate with teachers and parents

REQUIRED KNOWLEDGE, SKILLS AND EXPERIENCE

- Bachelor's degree in education or in a related field is required, masters preferred
- Master's degree or Certification in Literacy and/or Math Learning Support Services preferred
- Proven classroom experience differentiating instruction/curriculum with students JK - 4
- Advanced skills in assessment of student learning needs and the ability to employ strategies to help students succeed
- Excellent communication skills, both oral and written
- Strong organizational skills
- Flexibility, optimism, creativity, high expectations and a growth mindset

ADDITIONAL RESPONSIBILITIES

- Administer running records when needed
- Teach middle school students if needed
- Integrate assistive technology into lessons
- Provide input regarding development, implementation and evaluation of Student Learning Plans
- Attend parent conferences as necessary and appropriate
- Participate in professional development to improve knowledge and skills