

MIDDLE SCHOOL COUNSELOR – LONG-TERM SUBSTITUTE
LOUISVILLE COLLEGIATE SCHOOL

REPORTS TO:

Head of Middle School

PRIMARY RESPONSIBILITIES:

Working closely with the Head of Middle School, Middle School Leadership Team, Grade Level Teams, and Counseling Department colleagues, the Middle School Counselor teaches character education classes to middle school students and serves as the go-to resource for social and emotional needs for all middle school students.

Anticipated dates of employment: March 1, 2021 through June 1, 2021

REQUIRED KNOWLEDGE, SKILLS, AND EXPERIENCE:

- A master's degree and/or certification in counseling
- Understanding of the development needs of middle school students/early adolescents
- Experience and success working directly with middle school students/early adolescents
- Proven ability to work with multiple types of students and families
- Understanding of the needs of students in a challenging school environment
- Knowledge of and experience with effective implementation of character education curriculum
- Middle school classroom teaching experience preferred
- Flexibility, optimism, creativity, high expectations, and a growth mindset
- Proven positive working relationships with colleagues, students, and families
- Excellent organizational and communication skills, both written and oral
- Good listening skills
- Understanding of independent schools preferred

ADDITIONAL RESPONSIBILITIES:

- Provide information, support, and guidance to students, parents, and teachers in an effort to promote student emotional health
- Serve as faculty advisor to about ten middle school students
- Coach or supervise an athletic or academic team and/or facilitate a club
- Serve as a member of the Counseling Department, attending departmental meetings, developing and updating course curricula, and supporting the work of the student life team
- Support the school, its mission, and its leadership
- Perform other duties as assigned by the Head of School

Candidates interested in this position should email a letter of interest and resume to employment@loucol.com