

Timely submission of health information and other forms is vital so that preparations can be made prior to the first day of school. You will receive weekly reminders as long as there are outstanding items in your account. All items are due by August 5th each year.

Follow the steps below to access your student's online medical record:

- Login to [myCollegiate](https://mycollegiate.org) available on the top banner at <https://louisvillecollegiate.org/>. If you have forgotten your username or password, you can request a reset [here](#). If you have not activated your account and cannot locate your welcome email or cannot complete a password reset using the link above, please contact jcasal@louisvillecollegiate.org
- The button link for Magnus Health on the right side of the page under "Parent Links". Clicking this link will direct you to re-enter your username and password (the same credentials used for myCollegiate login). You will then be routed to the "Front Desk" in your student's medical record.
- All "To Do List" items are personalized for each student based on grade level and State Regulations. Please complete all of the Emergency Care information and medical requirements on your "To Do List" for each student by answering online questions and submitting documents directly to Magnus Health via direct upload/scan, fax, or postal mail. Please do not send any paper forms to the school.
- Questions or Problems?
If you are having difficulty navigating the Magnus system, entering data online, or downloading the hard copy covers sheets and forms, or if you have any other questions, please contact customer support at Magnus Health SMR by phone at 877.461.6831 or by email at service@magnushealthportal.com.